

## TECHNICAL EXHIBIT 11 Required Plans & Reports

			<b>Submittal</b>	
<b>Deliverable</b>	<b>PWS Para #</b>	<b>Format</b>	<b>Initial</b>	<b>Update</b>
1. Continuous Process Improvement Plan	C.1.6.3	Plan	30 Calendar Days after Contract Full Performance	Annually
2. Quality Management Plan	C.1.7	Plan	10 Workdays Prior to Beginning Performance	As Changes Occur
3. Procurement Plan	C.1.9.1	Plan	10 Workdays Prior to Beginning Performance	As Changes Occur
4. Physical Security Plan <i>(includes Key Control Procedures)</i>	C.1.10.10	Plan	Post Award Conference or 30 Calendar Days prior to Contract Full Performance	As Changes Occur
5. Safety Plan	C.1.17.3	Plan	10 Workdays Prior to Contract Full Performance	As Changes Occur
6. Standing Operating Procedures (SOP's)	C.1.17.5	Plans	30 Days after Contract Full Performance	Annually
7. Training, Qualification and Certification Plan	C.1.23.6	Plan	Post Performance Conference	Annually
8. Contingency Plan	C.1.25	Plan	30 Days after Contract Full Performance	As Changes Occur
9. Property Control Plan	C.3.1.4	Plan	30 Days after Contract Full Performance	As Changes Occur
10. Facilities Plan	C.4.3.1.9	Plan	1 June of each year	Annually
11. Equipment Plan	C.4.3.1.9	Plan	1 June of each year	Annually

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1. Recall Roster	C.1.4.6	List	5 Days after Contract Award	As Changes Occur
2. Key Personnel Identification/Substitution	C.1.4.15	List	30 Days Prior to Beginning Performance	As Changes Occur
3. Financial Tracking System	C.1.6.4	Electronic Database	30 Days Prior to Beginning Performance	Weekly
4. Position Description Database	C.1.6.5	Electronic Database	60 Days after Contract Full Performance	As Changes Occur
5. Electronic Invoicing (Wide Area Workflow – WAWF)	C.1.6.6	Web Based Application	14 Days after Contract Full Performance	Bi-Weekly
6. Contractor Manpower Report	C.1.6.7	Web Based Application	31 October	Annually
7. Facility Clearance	C.1.10.3	DD 254	At Contract Award	As Changes Occur
8. Personnel Security Clearances	C.1.10.4	IAW DOD 5220-22.M	10 Days after Contract Full Performance	As Changes Occur
9. Common Access Cards	C.1.10.6	Per Contractor Verification System (CVS) Instructions	Prior to Commencement of Work	As Required
10. Key Control Report	C.1.10.11	Report	Within 2 hours of Occurrence	As Required
11. Computer Accreditation Package	C.1.10.18	Report	30 Days after Contract Full Performance	As Changes Occur
12. Quality Deficiency Reporting (QDR's)	C.4.3.1.2	2 Hrs – Telephone 24 Hrs – Follow-Up Report	Per Occurrence	As Required
13. On-Site Accident Report	C.4.3.1.3	DA Form 285	24 Hours after Incident	As Required

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14. Weekly Performance Reports	C.4.3.1.4	Electronic Database	COB Every Tuesday	Weekly
15. Bi-Weekly Manpower Report	C.4.3.1.5	Electronic Database	With Bi-weekly invoice cycle	Every 2 weeks
16. Training Report	C.4.3.1.6	Electronic Database	30 Days After Contract Performance	Monthly
17. Government Furnished Equipment Report	C.4.3.1.6	Electronic Database	30 Days After Contract Performance	Monthly
18. Technical Infusion/ Sustainment Report	C.4.3.1.7	PowerPoint Presentation	Quarterly	Quarterly